

EXAMPLE

Date

DOC - POU

PO Box 41118

Olympia, WA 98504

Public Disclosure Request

I'm requesting an electronic copy of:

1) All personnel files of EVERY Wash. DOC employee in EVERY unit, building, prison, camp, etc., that includes DOC HQ. (CURRENT EMPLOYEES - NO VOLUNTEERS)

2) All personnel files of EVERY Wash. DOC ex-employee from 1990 through 2013, that's anyone who no longer works for DOC that did work for DOC in those years. (NO VOLUNTEERS).

3) All incoming and outgoing e-mails from all WSP mental health staff except MHP Shawna Calkins, from 2007 through 2013.

4) EVERY e-mail within Wash. DOC that has to do with David Troupe #765714. That's EVERY e-mail at EVERY facility including DOC HQ from 2007 through 2013. re Mr. Troupe #765714.

Your Name

Address

Signature