



LEVEL 1

LOG I.D. NUMBER
1119448

**LEVEL 1-INITIAL GRIEVANCE
NIVEL 1-QUEJA INICIAL**

Name: NOMBRE:	Last APELLIDO	First PRIMERO NOMBRE	Middle 2DO NOMBRE	DOC Number NUMERO DOC	Facility/FACILIDAD	Unit/Cell UNIDAD/CELDA
TROUPE, DAVID				765714	WSP	MSE4
Community Corrections Office OFICINA DE CORRECCIONES EN LA COMUNIDAD		Date Typed FECHA ESCRITA		PART B - OBTS INFORMATION INFORMACION DE OBTS		
		10/12/11		Remedy/REMEDIIO 08	Resolution/RESOLUCION 04 ✓	Pending/PENDIENTE

PART A - INITIAL GRIEVANCE/PARTE A - QQUEJA INICIAL Response due/Respuesta-requerida en 10/26/11

I WANT TO GRIEVE: WSP IMU-S protocol for incoming photos is in conflict with DOC 450.100. Per policy DOC facilities have 48 hours to give us mail from the time they receive it in the mailroom. This obviously does not include unavoidable interruptions, but it does stand to reason that any officer, Sgt., CUS, etc. who deliberately prolongs the process beyond 48 hours for non safety and security issues such as modifications is in conflict with policy. ONLY at WSP IMU-S does the property officer HOLD mail that has photos or EVEN photo copy of photos for another day (approx. 24 more hours) and if he's on vacation or sick the property C/O assistant gets dumped on and backed up. I can't find any policy that says a property C/O is part of the mail process. I do know by talking to C/O [REDACTED] that it's not his idea to do this. And by talking with Assis. Property C/O [REDACTED], he does not want the responsibility and feels it 's a 3rd shift issue to keep pictures down to 5 in their cell But let's say I get 6 photos or 25, or even 30 in my cell, is it a safety issue? NO. Is it policy. YES. Should IMU-S violate the 48 hour policy to keep it at 5, NO. They also keep my mail with photos on Friday over the weekend until Monday and over Holidays also.

SUGGESTED REMEDY: 1) Let 3rd shift worry about incoming mail/photos which has been protocol since before I was borne. 2) Or have the property C/O pass out mail & photos the same day it shows up in the IMU-S mail bag.

[REDACTED]	10/12/11	/s/ David Troupe	10/12/11
Grievance Coordinator Signature FIRMA DE COORDINADOR DE QUEJAS	Date FECHA	Grievant Signature FIRMA DE QUEJANTE	Date FECHA

PART B - LEVEL I RESPONSE/PARTE B RESPUESTA PRIMER NIVEL

Unit Manager [REDACTED] reports: The procedure in place in IMU is to ensure offenders are in compliance with DOC 320.255, Attachment 1, regarding the number of photographs that an offender can have in his cell as personal property. The previous practice did not allow staff to track what the offender had in his cell which often violated policy. The process currently in place provides accountability and assists management with resolving grievances and tort claims. It also places responsibility and accountability on one staff area and ensures offender compliance with DOC policy. Any photographs over the 5 allowed by policy are placed in an offender's personal property located in Long-Term Storage.

[REDACTED]	10/17/11
Grievance Coordinator Signature COOINADOR DE QUEJAS	Date FECHA

You may appeal this response by submitting a written appeal to the coordinator within five (5) working days from date this response was received. Ud. puede apelar esta respuesta al someter una apelación por escrito al coordinador dentro de cinco (5) días de trabajo de la fecha en que esta respuesta fue recibida.

APPEAL TO LEVEL II
APELACIÓN AL 2DO NIVEL



STATE OF WASHINGTON
DEPARTMENT OF CORRECTIONS

LEVEL 2

Name: NOMBRE:	Last APELLIDO	First PRIMERO NOMBRE	Middle 2DO NOMBRE	DOC Number NUMERO DOC	Facility/ FACILIDAD	Unit/Cell UNIDAD/CELDA
	TROUPE, DAVID			765714	WSP	MSE04
Community Corrections Office OFICINA DE CORRECCIONES EN LA COMUNIDAD			Date Typed FECHA ESCRITA	PART B – OBTS INFORMATION INFORMACION DE OBTS		
			10/19/11	Remedy/REMEDIIO 08	Resolution/RESOLUCION 04	Pending/PENDIENTE
PART A – APPEAL TO LEVEL II/PARTE A-APELCIÓN AL 2DO NIVEL				Response due/Respuesta-requerida en 11/16/11		
<p>I WANT TO APPEAL: Appeal to level II. CUS Pease does not address the issue of IMU-S photo/mail protocol violating DOC Policy 450.100. He says that IMU-S (CUS Pease) created a procedure outside of DOC policy while violating another DOC policy just to ensure inmates do not get more than 5 photos in their cell. Here's some problems. (1) Property C/O keeps mail for at least 24 more hours, 72 hours over weekends and holidays which violates the 48 hour 450.100 policy. (2) When the main property C/O is not here mail/photos can be backed up a whole week. (3) Property C/O cannot sort <u>all</u> the mail 5 days a week, he goes home around the time mail shows up which means 3rd shift get stuck with some photos but since its assumed the property C/O is in charge things get confusing when they come across photos. There's a lot of property restrictions, but I've never seen any IMU openly violate a Major policy over a Minor policy. 450.100 is based on our 1st amendment right while 320.255 is based on space in an IMU cell. 3rd shift keep track of publications, they can do the same with photos, unless WSP, IMU-S officers are not trustworthy. Are more than 5 photos a threat to safety and security?</p> <p>SUGGESTED REMEDY: 1) Allow 3rd shift to deal with photos. 2) Have property C/O stay until he's passed out all photos the same day they arrive in IMU-S. 3) Or change policy to state photo limits will be based on storage space/box of IMU instead of 5. We can have a box & property but only 5 photos? IMU-S has a sprinkler system so it can't be a fire hazard.</p>						
			10/19/11	/s/ David Troupe		10/19/11
Grievance Coordinator Signature FIRMA DE COORDINADOR DE QUEJAS			Date FECHA	Grievant Signature FIRMA DE QUEJANTE		Date FECHA

PART B –LEVEL II RESPONSE/PARTE B RESPUESTA 2DO NIVEL

CPM has investigated your complaint and this is a summary of the investigation/response: I have reviewed your Level I complaint and response as well as your Level II appeal. Unit Manager thoroughly responded to you in the Level I response. IMU is not violating the mail protocol or DOC policy 450.100. The processes set up assist IMU in managing property and to provide more accountability with respect to grievances and/or tort claims. There are times when mail is unintentionally delayed due to unexpected operational issues and emergencies.

Superintendent, Work Release Supervisor, Field Administration Signature
 SUPERINTENDENTE

11/1/11
Date
FECHA

You may appeal this response by submitting a written appeal to the coordinator within cinco (5) working days from date this response was received.
Ud. puede apelar esta respuesta al someter una apelación por escrito al coordinador dentro de cinco (5) días de trabajo de la fecha en que esta respuesta fue recibida.

Level 3

LOG I.D. NUMBER
1119448



STATE OF WASHINGTON
DEPARTMENT OF CORRECTIONS

APPEAL TO LEVEL III
APELACIÓN AL 3ER NIVEL

Name: NOMBRE:	Last APELLIDO	First PRIMERO NOMBRE	Middle 2DO NOMBRE	DOC Number NUMERO DOC	Facility/ FACILIDAD	Unit/Cell UNIDAD/CELDA
	TROUPE,	DAVID		765714	WSP	MSE04
Community Corrections Office OFICINA DE CORRECCIONES EN LA COMUNIDAD			Date Typed FECHA ESCRITA	PART B - OBTS INFORMATION INFORMACION DE OBTS		
			11/04/11	Remedy/REMEDIIO 08	Resolution/RESOLUCION 04	Pending/PENDIENTE

PART A - APPEAL TO LEVEL III/PARTE A - APPELCIÓN AL 3ER NIVEL Response due/Respuesta-requerida en

I WANT TO APPEAL: Appeal to level III. DOC creates policy not CUS [REDACTED]. CUS [REDACTED] did not submit his change of mailing protocol for photos to DOC HQ for review. The WSP IMU-South is the ONLY IMU in all of Wash. State DOC that holds mail longer than the 48 hours just to try to keep us at 5 photos. Policy 450.100 is created based on the Wash. State law and US Constitution. It's designed to support and protect US mail. By WSP allowing mail to be held for an additional 24 hours and up to a week past policy 450.100 48 hour timeline for NON-SAFETY and NON-SECURITY issues, it's wrong. I could understand if they were looking for photos that created a security issue, but in this case they want to FORCE policy accountability instead of allowing me to be responsible which is part of growing up. CUS Pease is not interested in rehabilitation, nor policies designed to protect me, he's only interested in RESTRICTIONS at all costs. What's this about resolving grievances/tort claims? Property C/O [REDACTED] cannot sort ALL the mail before he leaves so some photos he gets, other photos 3rd shift officers get and who do I file a tort claim on if there's the mail room, the 3rd shift officers, and the property C/O all having a hand in this process? WSP IMU-S has created a new liability and more confusion. WSP has been passing out mail on 3rd shift without a property C/O (Continued on Page 2)

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[REDACTED]	11/04/11	/s/ David Troupe	11/04/11
Grievance Coordinator Signature FIRMA DE COORDINADOR DE QUEJAS	Date FECHA	Grievant Signature FIRMA DE QUEJANTE	Date FECHA

PART B - LEVEL III RESPONSE/PARTE B RESPUESTA 3ER NIVEL

I reviewed your initial grievance as well as all appeals and responses.

DOC Manager, [REDACTED] also reviewed this grievance and provided this response:

I reviewed your Level I and II grievance, the investigation, and the responses. I have read your Level III appeal.

DOC Policy 450.100 specifies that mail must be delivered within 24 hours. Mailroom and unit operations must work to adhere to this policy as much as possible barring any delays to the exceptions noted in the policy. Mail can consist of correspondence and property. DOC Policy 440.000 specifies how property is to be handled with the exception of property that is intended for IMU/ITU/Segregation or Mental Health Units. DOC Policy 320.255 specifically identifies photos as property as noted in section II paragraph A-9. Facilities are allowed to develop the process for allowing property into the unit through an Operational Memorandum if necessary. I cannot find where the any of the three policies are in conflict with one another or that the unit protocol is in conflict with any of them.

[REDACTED]
DOC Deputy Secretary/Designee
SUBSECRETARIO DE LA OCO/DESIGNADO

12/21/11
Date
FECHA

Level 3

LOG I.D. NUMBER
1119448



STATE OF WASHINGTON
DEPARTMENT OF CORRECTIONS

APPEAL TO LEVEL III
APELACIÓN AL 3ER NIVEL

Name: NOMBRE:	Last APELLIDO	First PRIMERO NOMBRE	Middle 2DO NOMBRE	DOC Number NUMERO DOC	Facility/ FACILIDAD	Unit/Cell UNIDAD/CELDA
	TROUPE, DAVID			765714	WSP	MSE04
Community Corrections Office OFICINA DE CORRECCIONES EN LA COMUNIDAD		Date Typed FECHA ESCRITA		PART B - OBTS INFORMATION INFORMACION DE OBTS		
		11/04/11		Remedy/REMEDIIO	Resolution/RESOLUCION	Pending/PENDIENTE

PART A - APPEAL TO LEVEL III/PARTE A - APPELCIÓN AL 3ER NIVEL Response due/Respuesta-requerida en

I WANT TO APPEAL: (Continued from Page 1) for around 100 years until DOC HQ talks to the Attorney General, all IMUs should follow the same mail process. IMUs 3rd shift officers can't manage photos! CUS Pease needs to be a better manager of 3rd shift then. My mail should not be held up because CUS Pease can't manage 3rd shift officers over something as simple as photo/mail distribution. Maybe we need a new CUS, if CUS Pease is the only IMU CUS with this big of a problem. And yes, I can keep my photos at 5 or less.

SUGGESTED REMEDY: 1) Allow 3rd shift officers to manage incoming mail and photos instead of this property C/O. 2) Have the property C/O stay late until he's removed, logged and either passed out photos/mail that same day or prepared 3rd shift to pass them out that same day. 3) Or remove the 5 photo limit on policy 320.255 it's an old policy requirement. We have sprinklers now and property boxes.

PAGE 2 OF 2

	11/04/11	/s/ David Troupe	11/04/11
Grievance Coordinator Signature FIRMA DE COORDINADOR DE QUEJAS	Date FECHA	Grievant Signature FIRMA DE QUEJANTE	Date FECHA

PART B - LEVEL III RESPONSE/PARTE B RESPUESTA 3ER NIVEL

Date
FECHA